



WILDERNESS
AWARENESS
SCHOOL

Employment Application

Date: _____

Name: _____

(First / Middle / Last)

Present Address: _____

(No. Street / City / State / Zip)

Permanent Address: _____

(if different from above) (No. Street / City / State / Zip)

Telephone: (____) _____ - _____ (Mobile)

Telephone: (____) _____ - _____ (____)

Email Address: _____

Are you 18 years of age or older? __ Yes __ No

Position for which you are applying _____

Please attach a **cover letter** describing your interest in this position

Please attach a **resume** detailing your education and employment experience

How Were You Referred To Our Organization? _____

REFERENCES for Name: _____

Please list three references, other than close relatives. Include at least one former supervisor.

Name _____
Address _____
Phone _____
E-mail address _____
Relationship to you _____

Name _____
Address _____
Phone _____
E-mail address _____
Relationship to you _____

Name _____
Address _____
Phone _____
E-mail address _____
Relationship to you _____

AUTHORIZATION FOR BACKGROUND CHECK

Have you ever been convicted of a misdemeanor or felony? ___ Yes ___ No
If yes, please provide date(s), type of conviction(s), and sentence.

If hired, can you provide written evidence you are authorized to work in the U.S.? ___ Yes ___ No

Do you possess a valid U.S. driver's license? ___ Yes ___ No State _____

Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.

I hereby authorize Wilderness Awareness School to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Wilderness Awareness School will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

First Name Middle Name Last Name

Alias and/or Maiden Name

Social Security Number Date of Birth (month/day/year)

Signature of Applicant Date

APPLICANT'S STATEMENT

I understand that Wilderness Awareness School follows an “employment at will” policy, in that I or Wilderness Awareness School may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this “employment at will” policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization.

I understand that this application is not a contract of employment.

I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand that Wilderness Awareness School will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews.

I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me and I release them from all liability for damage in providing this information.

I understand Wilderness Awareness School may, as part of its routine screening process, request from a consumer credit reporting agency an investigative consumer report including information as to my credit records and general reputation. Upon written request from me, Wilderness Awareness School will provide me with information concerning the nature and scope of any such report it requests, as required by the Fair Credit Reporting Act.

I understand that if I am hired, my continued employment may be conditioned upon Wilderness Awareness School's receipt of satisfactory reports from the Washington State Patrol and other background checks.

I understand this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Signature of Applicant: _____ Date: _____

Wilderness Awareness School is an equal employment opportunity employer. It is our policy to make employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age, veteran status, or disability. Your opportunity for employment with this organization depends solely on your qualifications.